

**MAYOR AND CITY COUNCIL
CITY OF SEAT PLEASANT
REGULAR WORK SESSION
MONDAY, MARCH 20, 2017
5:00P.M.**

1. OPENING

1.1.1 Call to Order

Council President Yeargin called the meeting to order at 5:21p.m.

1.1.2 Roll Call

Present: Mayor Eugene Grant, Councilmember Charl Jones, Councilmember Lamar Maxwell (Late Arrival), Councilmember Shireka McCarthy, Councilmember Kelly Porter, Councilmember Gloria Sistrunk, Councilmember Aretha Stephenson (Absent), Councilmember Reveral Yeargin

Staff: Dashaun N. Lanham, City Clerk

1.1.3 Invocation and Pledge of Allegiance:

The invocation was given by Mayor Grant

1.1.4. Approval of Agenda

It was motioned by Councilmember Porter and seconded by Councilmember Jones to approve the agenda. The agenda was unanimously approved by the City Council.

2. PRESENTATIONS:

2.1. None

3. REPORTS:

3.1. Mayor Grant stated that in accordance to the City Administrator Report the automation of the finance department has begun. It will take approximately 90 days and they will be using both systems. The City Council will be given a code to go into the system to check balances to verify accounts. This is the transparency of the government and will go along with our open government that we desire to achieve. Mayor Grant thanked the Finance Committee for meeting with Mr. Biddix on his presentation for the automation of the department.

3.3. City Council Committee Reports

- Councilmember Jones stated that the committee met with Mr. Biddix regarding the Automation of the Finance Department. The Police Department concerns were lack of accountability and the need for 25 officers to have 24hour patrol. It was requested for the Finance Committee to investigate how the money can be used for the Speed Camera and Red-Light camera.
- Councilmember Sistrunk stated that she is currently working on policies and procedures for the City Council. She will be meeting with her committee within the next three weeks for the committee to review each page and decide what will remain in the manual.
- Councilmember McCarthy stated that she hasn't met with the Chief, as she is allowing them to get the department settled.
- Councilmember Porter stated that he hasn't met with the department head. It has been requested for the chair to meet with the department to get a synopsis of their activities for each season.
- Councilmember Jones stated that the Public Works Department did a great job on the snow removal last week.
- Mayor Grant stated that the review with USDA is taking longer due to the new architectural firm they had to hire. The firm is learning the process and they are reviewing other applications as well as the city's. Mayor Grant requested the Council to update any resident that inquires on the status of the USDA Loan.

4. LEGISLATION

4.1. Ordinance O-17-15 Amendment of Chapter 54-Animals was introduced by the City Council and read by the City Clerk on Monday, March 20, 2017.

4.2. Ordinance O-17-16 Amendment of Chapter 50-Alcoholic Beverages was introduced by the City Council and read by the City Clerk on Monday, March 20, 2017.

4.3. Ordinance O-17-17 Amendment of Chapter 59-Brush, Grass and Trees was introduced by the City Council and read by the City Clerk on Monday, March 20, 2017.

4.4. Ordinance O-17-18 of Fiscal Year 2016-2017 Budget for the Intelligent Operations Center, Police and Public Engagement Department was introduced by the City Council and read by the City Clerk on Monday, March 20, 2017.

5. UNFINISHED BUSINESS

5.1. Speed Camera Contract Amendment

It was motioned by Councilmember Porter and seconded by Councilmember Maxwell to approve the Amended Agreement for the Speed Camera Contract. The motion carried and was unanimously approved by the City Council.

5.2. OptoPark Parking Enforcement

- It was motioned by Councilmember Jones and seconded by Councilmember Porter to approve the Parking Enforcement Ticket Contract. The motion carried and was unanimously approved by the City Council.

6. NEW BUSINESS:

6.1. Council Committee Terms

- It was recommended by Councilmember Sistrunk to table the discussion and to meet with the Government Affairs & Technology Committee.

6.2. Charter Description of Council President

- It was recommended by Councilmember Sistrunk to table the discussion and to meet with the Government Affairs & Technology Committee.

6.3. Personnel Rules and Regulations Manual Amendments

- It was requested for the City Administrator to send an e-mail to the City Council the intent of the changes in the document.

6.4. FY2018 Budget Hearing Dates

- The City Council agreed to the Budget Hearing Dates and Budget Review Dates for April 10th, April 15th and April 22, 2017.

7 ANNOUNCEMENTS

- 7.1. Ward I Meeting, Thursday, March 23, 2017, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD at 7:00p.m.**
- 7.2. Regular Work Session, Monday, April 3, 2017, Seat Pleasant City Hall-Council Chambers at 6:00p.m.**
- 7.3. Financial Literacy Workshop, Wednesday, April 5, 2017, Seat Pleasant Activity Center, 5720 Addison., Seat Pleasant, MD at 6:00p.m.**
- 7.4. Ward V Monthly Meeting, Monday, April 10, 2017, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD at 9:30a.m.**
- 7.5. Public Session, Monday, April 10, 2017, Seat Pleasant City Hall-Council Chambers at 7:00p.m.**
- 7.6. Financial Literacy Workshop, Wednesday, April 12, 2017, Seat Pleasant Activity Center, 5720 Addison., Seat Pleasant, MD at 6:00p.m.**

7.7. Financial Literacy Workshop, Wednesday, April 19, 2017, Seat Pleasant Activity Center, 5720 Addison., Seat Pleasant, MD at 6:00p.m.

ADJOURN-The meeting was adjourned at 7:01p.m.

Submitted by,

Dashaun N. Lanham, CMC
City Clerk